

Policies and Procedures

Discipline:

In order to ensure all students in the class have the proper educational climate they deserve, inappropriate behaviors will not be tolerated. No one in the class may take away a student's right to learn or my right to teach by engaging in disruptive behavior. To promote appropriate behavior, I utilize a behavior chart that uses a positive and negative discipline approach.

Classroom Rules:

1. Be fair and friendly.
2. Work thoughtfully.
3. Quiet and kind voices allowed.
4. Please keep hands, feet, and all other objects to yourself.
5. Take care of materials.
6. Always do your best.

As a school we will also use an acronym **L.E.A.R.N.** in all advisories. It stands for:

L = listen

E= eyes on track

A = ask/answer questions

R = ready

N= nod our head

Rewards:

- Praise
- Prize Box (reward tickets, pencils, toys, etc)
- Certificates
- Positive notes or calls home
- "Relish" (fun Friday activities)

Consequences:

- First time a rule is broken - verbal warning
- Second time - move clip on behavior chart
- Third time - move clip and must attend "Catchup" session on Friday
- Fourth time - parent phone call

Homework Policy

We believe homework is valuable in helping students make the most of their experiences in school. We give homework for several reasons. First, it reinforces the learning we have done in the classroom. Second, it prepares students for upcoming lessons and assessments. Finally, and most importantly, it teaches responsibility and positive study habits. You are an important factor in your child's success. Please help your child by providing supplies, praise, support and setting a daily homework time. Feel free to contact me if you have any questions or if your child is having difficulties.

All of 2-3 students are being challenged on their homework. Advisors want to step it up by creating an opportunity for rewarding those who are responsible for bringing their planner and homework to school daily. Those who have problems remembering need help from home. On Fridays, we are letting students choose one out of 5 specials. These will be called "relish" and consist of a variety of fun and relaxing activities. As for those who forget their planner or homework, their class is called "ketchup" or "catch-up". Those students will be working on homework missed. We all hope this new idea will ignite all students to become more responsible and take ownership of their education.

READING/SPELLING

Reading Wonders is a complete on-line program developed for optimum success. Your child will receive information explaining how to log on at home. Please use the web address on the card with their personal password. Please feel free to use the site at home.

Students will need to read each day at least 20 minutes and have someone ask you questions about what you read. They are encouraged to ask: who, what, where, when, how and why questions. It helps to understand the story. A reading logs will be turned in at the end of each week.

MATH

Saxon math is the core curriculum along with additional Nevada State Standards taught daily. Additional practice from our standards' lesson could be assigned and taught on Tuesday will be quizzed on Friday. I grade tests, quizzes and classroom assignments.

Remember that homework is due daily. If your child has done all of his/her homework to the best of their ability (nice and neat work, sloppy work is not acceptable) and turns it in on time, your child will be invited to attend the fun Friday activity sessions. Students who do not turn in their homework the day it is due will attend Friday's "Catch Up" session where they will make up any missing homework. Your child will get the most out of their homework assignments by completing them independently, having you check their work, and then working together to correct mistakes.

Grading Procedures:

90 - 100% (Advanced)

80-89% (Proficient)

70 - 79% (Basic)

60- 69% (Minimal)

0- 59% (Does Not Meet Standard)

Homework:

Homework is graded credit/no credit.

Report Card Grades:

They are a combination of my formative tests (given roughly every week to 2 weeks). Students who fail a formative test are given additional practice/instruction and allowed to take the test again and I will average the two tests.

Student assessing will happen weekly if not daily. Formal and informal assessments are routine in our advisory. Formal assessments such as

comprehensive quizzes, tests, and exams will be used to measure student understanding of the curriculum and content. Informal assessment that will be utilized daily will include running records, student portfolios to track progress, learning logs, group interaction, and teacher questioning.

Class Work:

I usually put a smiley face on work that is not being used for a grade or assignments we have worked on together in class. However, I like to use the grade scale numbers (above) on center work to encourage student accountability. Please keep in mind that center work is done in groups, so the grades do not always reflect a child's ability to do the work independently.

Important Information

Advisor Websites: Please make sure that you are checking our class website often as I will be updating this site daily with important school/classroom news, events, homework, etc.

Lunch:

Please make sure that your student brings their lunch to school daily or you have made arrangements for your student to receive a "hot lunch."

Toys:

No toys are allowed at school. That includes playground equipment as well.

Birthdays:

If you want to bring in birthday treats to share with the class, the treats must be store-bought and ready to serve. A good alternative to bringing in treats is donating a book to the library in honor of your child's birthday. Summer birthdays will be celebrated the last month of school.

Backpacks:

Students should bring a backpack to school daily. To help ensure that misplaced backpacks are not lost, you may want to write your child's name on the inside and or outside in permanent ink.